



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Tuesday, April 19, 2016

MINUTES

The City Council of the City of Leon Valley, Texas met on the 19th day of April, 2016 at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order, Determine a Quorum is Present.

Mayor Riley called the Regular City Council Meeting to order at 7:05 p.m. Mayor Riley welcomed everyone and introduced City Attorney Clarissa Rodriguez; and then led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Monica Alcocer, Carmen Sanchez, Benny Martinez and David Jordan. City Manager Kelly Kuenstler was excused for a training event in Austin, TX.

Also in attendance were:

Assistant City Manager/Human Resource (ACM/HR) Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Roxann Pais Cotroneo, Assistant Public Works Director David Dimaline, Community Development Director Elizabeth Carol, Assistant Fire Chief Billy Lawson.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked if any of the Council Members wished to pull any item from the Consent Agenda for discussion. No items were pulled.

Presentation of San Antonio River Authority "Who We Are" by Stephen T. Graham, P.E., CFM.

Steve Graham, P.E., CFM, San Antonio River Authority (SARA) Assistant General Manager gave a presentation titled "Who We Are and What We Do". Mr. Graham said that the services that SARA provides are: watershed engineering, environmental science, environmental investigations, watershed and park operations, and utility and community assistance/outreach. SARA's vision is to inspire actions for healthy creeks and rivers and their mission is to protect and enhance our creeks and rivers.

Presentation of Proclamation of Appreciation to Donald Gordon, PhD, MD for thirty years of service to the City of Leon Valley.

Mayor Riley presented Donald Gordon, PhD, MD with a proclamation in honor of his thirty years of service to the City of Leon Valley. Assistant Fire Chief Billy Lawson and LVFD staff presented Dr. Gordon with a plaque, a LVFD shirt and an engraved pen. Dr. Gordon was accompanied by his family, friends and former LVFD staff members.

Presentation of Earth Day Proclamation by Mayor Chris Riley.

Mayor Riley read aloud the Earth Day Proclamation.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

a) April 05, 2016 Regular City Council Meeting

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to approve Consent Agenda Item #10 (April 05, 2016 Regular City Council Meeting) as amended. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA

Consider, discuss and possible action on the adoption of the San Antonio River Authority's Leon Creek Water Shed Master Plan. M&C #2016-04-19-03 (E. Carol).

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan, to postpone this item to the May 03, 2016 City Council meeting in order to get an updated master plan and to allow other key staff to attend. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consider, discuss and possible action adopting Freeboarding provisions and related ordinance to Chapter 3, "Building Regulations," Article 3.03, "Flood Damage Prevention". M&C #2016-04-19-04 (E. Carol).

Community Development Director Elizabeth Carol, who is also a Certified Floodplain Manager, presented this item informing the City Council that the City of Leon Valley's current Flood Damage Prevention Article was reviewed and compared to the best practice standards provided by the Federal Emergency Management Agency (FEMA) Community Rating Systems Coordinator's manual. Freeboarding provides additional protection for property owners by requiring all finish floor elevation to be one foot above the Base Flood Elevation and eight inches above adjacent grade. This update works to improve the City of Leon Valley's position in preparation for earning a higher rating through the National Flood Insurance Program survey, which will provide a discounted percentage of flood insurance premiums to Property Owners of Leon Valley. Community Development Director Carol concluded the presentation saying that staff recommends an amendment to Chapter 3, "Building Regulations," Article 3.03, "Flood Damage Prevention" to include Freeboarding. This would only apply to new structures and remodels.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan, to adopt the Freeboarding provisions and related ordinance to Chapter 3, "Building Regulations," Article 3.03, "Flood Damage Prevention. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consider, discuss and possible action setting forth the Leon Valley Community Pool Operating Policy for 2016 Swimming Season. M&C #2016-04-19-05 (D. Dimaline).

Assistant Public Works Director David Dimaline presented this item saying that the City of Leon Valley owns and operates the community pool located at 6600 Strawflower. Currently, the City contracts with San Antonio Pool Management to oversee operations of the pool, which includes the staffing of adequate life guards, maintaining water quality, and monitoring user activity. Maintenance of the grounds and any repairs are performed by the Public Works Department. During the past two swimming seasons, the City of Leon Valley has not received any complaints regarding water quality or safety issues; however the City did receive complaints last season regarding groups from outside Leon Valley using the pool, some crowding during weekends, and vandalism to vending machines occurred. The operating budget for the Community Pool for Fiscal Year 2016 is \$60,052. This was included in the General Fund portion of the adopted Fiscal Year 2016 budget. Assistant Public Works Director Dimaline said staff recommends for the Fiscal Year 2016 swimming season: (1) the City continues to contract with San Antonio Pool Management, (2) Operate with the same schedule as last season with the pool opening at 12:00 p.m., closing at 8:00 p.m., and closed Mondays unless of a holiday, (3) Operate the community pool free for Leon Valley residents, the Marlins swim team, and City employees only. Recommendation #3 will require Leon Valley residents to show proof of address by driver's license or utility bill. This will be verified by San Antonio Pool Management at the gate entrance. Residents would be allowed up to eight guests per visit. The community's swim team, the Marlins, would continue their practices at the pool before noon, during the week. This presentation was followed by discussion.

- Maria Gamboa, 6815 Forest Meadow, suggested the use of card type identification for pool entry.
- Olen Yarnell, 7230 Sulky Ln., asked that the Council simplify the process for pool entry.
- Belinda Ealy, 7314 Canterfield, spoke about her experience managing a pool.

ACM/HR Director Crystal Caldera suggested that Leon Valley citizens come to City Hall and that the cashiers would be able to verify residency and issue a laminated pool card.

Council Member Benny Martinez suggested allowing four (4) guests per household.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Carmen Sanchez, to operate the Leon Valley swimming pool for citizens only with each household being allowed five (5) guests per visit and with the City staff providing a means of identifying citizens and issuing a wristband or card for pool entry. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consider, discuss and possible action to coordinate with the Office of Representative Joaquin Castro and the United States Post Office to designate 78238 as the only zip code for Leon Valley. M&C #2016-04-19-06 (C. Caldera).

ACM/HR Director Crystal Caldera presented this item for the purpose of discussion and consideration on moving forward with a process to designate 78238 as the only zip code in Leon Valley. There have been ongoing issues for the residents of Leon Valley that have a 78240 Zip code, dealing with mail not being delivered, mail not being delivered timely and driving to IH10 to DeZavala to retrieve packages. The US Postal Service outlined the process in a letter dated March 14, 2016. The process is as follows: 1. Submit a request in writing with any rationale and justification to the Rio Grande District Manager; 2. After the request is received the following will occur: a) An operational review will be conducted to determine if the request is feasible (no cost and/or operationally prohibitive); b) If the operational review deems the request to be feasible, a customer survey will be conducted for those customers, both residential and business, that would be impacted by the proposed change; c) If the customer survey is positive (a simple majority of the responses received in favor of the request), the request would be implemented as soon as operationally feasible; and d) If the customer survey is negative (a simple majority of the responses received opposed to the change), the request would be denied and the City of Leon Valley would be prohibited from requesting a review for 10 years. ACM/HR Director Caldera said that staff recommends submitting a request for the Post Office to amend the zip code of the Leon Valley residents that have a 78240 Zip Code to 78238.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards, to direct staff to proceed with the letter to the Post Office to amend the zip code of the Leon Valley residents that have a 78240 Zip Code to 78238. Upon a unanimous vote, Mayor Riley announced the motion carried.

City Manager's Report:

- a) Approved Minutes from Boards, Commissions and Committees**
- b) Future Agenda Items:**
 - **Sign Ordinance LED**
 - **Hand Gun Policy**
 - **Total funding cost of New City Hall Complex and Fire Department**
- c) Upcoming Important Events:**
 - **Coffee with the Mayor and City Council, Saturday, April 23, 2016, 9:00 a.m. to 11:00 a.m. at the Leon Valley Conference Center**
 - **Room Dedication Ceremony, Leon Valley Public Library, Saturday, May 7, 2016, 2:30 p.m. to 4:00 p.m.**
 - **Annual Pet Parade, Saturday, May 14, 2016, 9:00 a.m. to 11:00 a.m.**
 - **City Council Orientation, Council Chambers, Friday, May 20, 2016, 8:30 a.m. to 11:30 a.m.**
 - **Neighborhood Renewal Program (NRP), Saturday, May 21, 2016, 7:30 a.m. to Noon.**

ACM/HR Director Caldera presented the City Manager's Report and announced the upcoming City events.

Mayor Riley pointed out a correction on the agenda for the April 23rd Coffee with the Mayor and Council agenda. The Presentation for Drainage Studies will be rescheduled for a special meeting on May 7th at the Conference Center.

Citizens to be heard.

None.

Announcements by the Mayor and Council Members.

Council Member David Edwards thanked everyone for coming to the meeting and hollered, "Go Spurs Go!"

Council Member Carmen Sanchez said that she and City Manager Kuenstler attended an HOA meeting at Pavona Place and that she has heard nothing but positive comments about the City's manager. She also said that the VIA Vision presentation was very informative.

Council Member Monica Alcocer thanked everyone for coming and also said "Go Spurs Go!"

Council Member Benny Martinez announced that the Leon Valley Area Chamber of Commerce would have their monthly luncheon at 11:00 a.m. on April 21st at Grady's Barbeque. He then wished his wife a happy anniversary.

Mayor Riley served on a panel for traffic congestion at UTSA and the information was just amazing!

Adjournment

Mayor Riley announced the meeting adjourned at 8:58 p.m.

These minutes approved by the Leon Valley City Council on the 3rd of May, 2016.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

